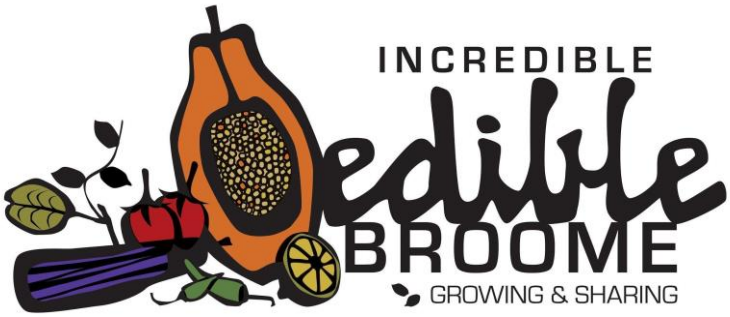

Annual Report

2021 – 2022

INCREDIBLE EDIBLE BROOME
% Broome CIRCLE
27 Frederick Street
Broome, WA 6725

PO Box 3473
Broome, WA 6725

incredibleediblebroome@gmail.com

https://incredibleediblebroome.org.au

VISION

We envision a vibrant Broome food community where people are empowered to access, produce and celebrate local food through culturally diverse and shared experiences.

VALUES

Inclusive – the activities of the organization are cross cultural, family friendly and intergenerational
Grassroots – we are volunteer-led, responsive to community and outcomes driven
Environmentally considerate – we seek to minimise the impact of our activities on the local and global environment
Financially sustainable – we strive to ensure that we are solvent and can generate sufficient income to deliver core business
Action oriented – we believe that 'actions speak louder than words' and also that 'many hands make light work'
Creative – we deliver creative and innovative activities/events/solutions which support the aspirations of community

OBJECTIVES

Community engagement and participation through activities and events
Sharing knowledge through workshops, gatherings and online resources
Building community capacity
Enabling and creating edible spaces through working in partnership with landholders
Fostering community partnerships with like-minded organisations and people
Increasing community access to affordable and local food

ASSOCIATION INFORMATION

Incorporated Name: Incredible Edible Broome Incorporated
Incorporation Date: 26.06.2015
Incorporation Number: A1019110K

Registered Business Name: Incredible Edible Broome Incorporated
Registration Date: 26.06.2015

Trading Name: Incredible Edible Broome
Acronym: IEB

ACCOUNTABILITIES

Western Australian Department of Mines Industry, Regulation and Commerce (formerly the Department of Commerce)

- Incorporation
- Financial Reporting
- Fundraising License

Australian Charities and Not for Profit Commission

- Registration as a Not-For-Profit

Shire of Broome

- Events
- Food Hygiene

ASSOCIATION MEMBERSHIP

Membership types/fees/benefits are:

- Basic (Individual) $10
- Duo (Couple/household) $20
- Resource (access to hydraulic tipper trailer and tools) $60

All IEB Members will be added to our mailing list, they will also receive a discounted entry to Broome Harvest and remain eligible for a 10% discount at McCorry Brown Earthmoving for select products.

Total number of Members for this reporting period (01/07/2021 – 30/06/2022):

- Basic: 41
- Resource: 18
- SUBTOTAL: 63

Current number of Members (01/07/2022 – 4/12/2023):

- Basic: 7
- Resource: 13
- SUBTOTAL: 20

CURRENT MANAGEMENT COMMITTEE MEMBERS

Role:	**Name:**	**Start Date:**	**Term:**	**End Date:**	**Status at AGM:**
Co-chairperson	Ayesha Moss	04/12/2021	1 year (no max)	03/12/2022	Re-nominating
Co-chairperson	Kirrily Priest	04/12/2021	1 year (no max)	03/12/2022	Re-nominating
Treasurer	Catriona Webster	04/12/2021	I year (no max)	03/12/2022	Retiring
Secretary	Ellie Summers	04/12/2021	I year (no max)	03/12/2022	Re-nominating
Member	Sue Fraser	04/12/2021	I year (no max)	03/12/2022	Retiring
Member	Sam Bayley	04/12/2021	I year (no max)	03/12/2022	Re-nominating
Member	Maela Coraud	04/12/2021	I year (no max)	03/12/2022	Re-nominating
Member	Marie Ippolito	04/12/2021	1 year (no max)	03/12/2021	Re-nominating
Member	Nadia Reece	04/12/2021	I year (no max)	30/6/2022	Retired
Member	Vacant	04/12/2021	I year (no max)	03/12/2021	

ACTIVITIES OF THE ASSOCIATION

KEY ACHIEVEMENTS

- Successful delivery of Broome Harvest for the 6th year running
- Delivery of the National Landcare Program grant – the Grown Local Food Network – report produced, working group formed
- Progress on the gardening in Broome guide funded through a Lions and Watercorp community grant and a Shire of Broome grant

PROJECT HAPPENINGS

- Community garden support: CIRCLE verge, Broome North, PCYC, Recovery Centre, Uniting Church
- Seed Exchange: seed saving workshop as part of the Sustainable Living Fest (part of Grown Local Food Network)
- Garden Bike Tours: held as part of the Sustainable Living Fest
- Monthly Shares: see below for details of each share
- Broome Harvest: held again at Matso's and our most well attended Harvest to date (250 people in attendance)

EVENTS

In addition to our regular projects the Committee keep busy delivering a range of engaging events. This year's calendar was no exception.

Month	**Edible CIRCLE Fresh Food Share on the first Saturday of every month at Broome CIRCLE.**	**Other Events**
July 21 Barrgana	Solar with Sean Scanlon from Save Energy	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
August 21 Barrgana	General share what is growing in your garden?	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
September 21 Wirlburu	Membership Drive bring seeds, cuttings, recipes and produce.	Broome Harvest Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
October 21 Laja	Jen Hall shared her gardening journey from Broome to the Sunny Coast and we got an update on the gardening guide	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
November 21 Laja	What are you planting and planning on planting?	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
December 21 Mangala	AGM - year in review presentation	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays); AGM
January 22 Mangala	NO SHARE	Weekly Working Bees at BNCG and CIRCLE Verge Garden (4-6 Thursdays)
February 22 Mangala	Tim Williams shared his amazing knowledge of all things soil and how to improve you topsoil for great results.	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
March 22 Mangala	Guest speaker Lauren Bell Waste Not Food Recycling shares with us about garden grubs and black soldier fly larvae. She encouraged us to compost and showed us how to invite BSF into our compost and our lives.	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
April 22 Marrul	Sowing Seeds with Monique Ellis @ Pindan Patch. Mon shared all things propagation in the vegetable world and how to get the best out of your seeds and seedlings.	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
May 2022 Wiralburu	Getting ready for planting! How to grow your own food in Broome…seed and seedling swap	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)
June 2022 Barrgana	Growing local food network, discussion about the local food web and how we can improve access to locally grown and gathered foods.	Weekly gardening bees at CIRCLE verge garden and PCYC community garden (4-6 Thursdays)

PARTNERSHIPS AND SUPPORTERS

Incredible Edible Broome is fortunate to collaborate with a diverse range of partners, including;

- Broome CIRCLE
- Broome Community Recovery Centre
- Development WA
- Environs Kimberley
- McCorry Brown Landscape Supplies
- Shire of Broome
- Matso's Broome Brewery
- PCYC
- Janyba Liyan
- Broome Food Co-op
- Wonderbags
- SKIPA
- North Regional TAFE
- Bunnings
- Kimberley Seafoods
- Windjana Wellness
- Waste Not Food Recycling
- Madpakkan
- National Landcare Programme
- Water Corporation
- Lions Club of Broome
- Uniting Church, Broome

CO-CHAIRPERSON'S REPORT

We kicked off July 2021 with the Sustainable Garden and Living festival, a key element of our Grown Local Food Network Smart Farms project. Two key contributors to the festival were permaculture experts, Jeff Nugent and Geoff Tonkin. This was an amazing festival where we learnt about permaculture and sustainable living. We facilitated a bunch of workshops through the whole month of July. Jeff and Geoff offered their wealth of knowledge through practical skills through the following workshops:

- In the garden: four-day intensive permaculture course
- Food: a preserving and pickling workshop
- Charcoal and Biochar: biochar an ancient method of sustainably increasing soil fertility and sequestering carbon.
- Solar Living: Grid v's off grid living
- Earth Bricks: two-day workshop hand made no machines needed
- Organic Gardening Q&A at Circle with Geoff Tonkin
- Permaculture introduction and practical workshops
- Aromatherapy from the garden

The festival finished with a verge garden bike tour around Broome with a shared meal using local ingredients. You can find out more about the Festival on our blog.

Broome Harvest was held on the 19th September and was again, all about celebrating & connecting people to locally grown, sourced and harvested food. It was held at Matso's Brewery for the 7th year running. We had a massive turn out, our biggest one yet, with over 250 people in attendance. The event not only offers beautiful, locally grown and sourced food, cooked with love and passion, but involves a huge effort from volunteers, support organisations and donations from backyard and community gardens to generous contributions from small local businesses. We'd like to take this chance, to once again thank all who dedicated much time and love.

This year also saw a trial of supplying Broome natural wellness with pesticide free fruit and vegetables. This was a project was also supported by Broome CIRCLE. Proceeds went back to the verge garden.

Through the year, we supported several community garden projects through the Plot to Plate Grown Local Food Network project. These were:

- PCYC and Janyba Liyan: supporting sign installation, donations, working bees and creation of a food forest. Thanks to Maela, Laura and Grace who put lots of volunteer hours into creating this space.
- Broome North Garden was closed due to development of the site. Much work was done to find a new location and design a garden, however the project had to go on hold due to onerous requirements set by land holders. The project will be revisited in 2023.
- Circle Verge Garden is looking amazing with crop rotation mulching, on-going weeding and planting. An amazing effort from all the vollies and to supply Broome Natural Health with pesticide free veg each week was a big achievement for us, piloting an additional avenue for people to access fresh food.

Kirrily Priest and Ayesha Moss
Co-chairpersons

2021-22 INCREDIBLE EDIBLE – BROOME, TREASURER'S REPORT

CATRIONA WEBSTER

SUMMARY

2021 – 2022 saw continuation of the organisation's core activities and a substantial increase in the association's working capital.
At the end of the financial year the association had assets of $27,173, an increase of just over $12,000 on the previous year. This improved financial position was achieved through:

- Receipt of membership fees;
- Fundraising efforts including Broome Harvest and the Sustainability Festival;
- Management fees earned through grants; and
- No insurance payments in the financial year as they were incurred in May 2021 and July 2022.

The Association managed two projects funded through three grants in 2021/22:

a) *Landcare Smart Farms – Plot to Plate (to December 2022)*

The project commenced in June 2020 with project funding of $50,000 awarded by the **Department of Agriculture, Water and Environment** through its National Landcare Program.
At June 30 2022 $18,216 of the grant funds remained for use in the 2022-23 FY.

b) *Broome Gardening Guide*

This project was made possible by **the Kimberley Grant Scheme** and **the Shire of Broome.**

At June 30 2022 $4,550 of the grant funds remained for use in the 2022-23 FY.

Financial System and Actions

At the 2020 - 2021 AGM, the following resolutions were passed:
a) A bookkeeper to review and approve report with no material changes.
b) Purchase/acquire a cashless payment system for ease of payment for events and membership fees by members and attendees
The first action was not completed in a timely fashion, however a bookkeeper has reviewed this report including comparison figures, and spent considerable time reviewing data in Xero to alleviate the issues present in the financial systems.
The cashless payment system was purchased in March 2022 to improve collection of membership fees and manage sales at ticketed events.
As a condition of the National Landcare Program Smart Farms grant, the Association registered for GST from June 2020. This continued throughout the financial period and quarterly activity statements were submitted to the ATO.
Xero is used for financial management, paid on a monthly subscription basis.
The association maintained two bank accounts with Westpac throughout the year.
Funds in the reserve account were not accessed in the period.

Fee Schedule
The membership fees schedule was not amended and remains at:

- Standard (Single) $10
- Standard (Couple/Household) $20
- Resource (Single) $60 – access to the hydraulic tipper trailer and tool resources

Other Fees:

- Fee-for-Service: Negotiated dependent on project
- Admin Fee: 5% of project value (dependent on grant guidelines)
- Management Fee: 10% of project value (dependent on grant guidelines)

No changes are proposed to the fee schedule for 2022 – 2023.

Budgets

- An annual budget is drafted by the committee for non-grant fund expenditure.
- Each project budget is approved by the Committee on commencement then managed by a sub-committee or project manager in line with grant conditions.

Assets

- Tool trailer (valued <$4,999)
- Tipper trailer (valued $5-9,000

The depreciation of the Tool Trailer and Tipper Trailer was fully complete in the 2019 – 2020 financial year.

Insurance

- Commercial Motor Vehicle Insurance
- Voluntary Workers Insurance
- Association Liability Insurance
- Money and General Property Insurance

Financial Management Procedures
The Financial Procedure is amended on an ongoing basis.
A purchasing policy was drafted and accepted by the Committee in August 2020.
Ordinary Resolutions to be put to Members at the AGM

The Treasurer moves that:

- the Accounts of the Committee, as presented in this Annual Report, are approved by Committee; and
- the Committee continues to explore means to cover ongoing operational costs (particularly insurance) and maintain cash reserves.

1. ACCOUNTS OF THE COMMITTEE

The Accounts of Committee following were prepared by the Treasurer Catriona Webster with support and advice received by book keeper and member Connie Grohmann. Assistance from bookkeeper Mardi Tick was also received during the financial year.

A. Statement of Financial Position (Balance Sheet) 2021 – 2022 Financial Year.

Balance Sheet

Incredible Edible Broome
As at 30 June 2022

	Account	30 Jun 2022	30 Jun 2021
Assets			
	Bank		
	Undeposited Funds	0	421
	Westpac AU 036600003701	41,561	55,818
	Westpac AU 036600003728	8,237	8,236
	Total Bank	**49,798**	**64,475**
	Current Assets		
	Accounts Receivable	0	143
	Petty Cash	0	100
	Total Current Assets	**0**	**243**
	Fixed Assets		
	Accumm Dep. Trailer	(9,205)	(9,205)
	Trailer	9,205	9,205
	Total Fixed Assets	**0**	**0**
Total Assets		**49,798**	**64,719**
Liabilities			
	Current Liabilities		
	Grants unexpended	22,930	49,497
	GST	(305)	(255)
	Rounding	(0)	(0)
	Total Current Liabilities	**22,624**	**49,241**
Total Liabilities		**22,624**	**49,241**
	Net Assets	**27,173**	**15,477**
Equity			
	Current Year Earnings	11,696	1,538
	Retained Earnings	15,477	13,939
Total Equity		**27,173**	**15,477**

B. Statement of Financial Position (Profit and Loss) 2021 – 2022 Financial Year.

Profit and Loss

Incredible Edible Broome
For the year ended 30 June 2022

Account	2022	2021
Trading Income		
Fee - Management	6,987	0
Fee - Membership	1,245	1,850
Fundraising - Contributions	523	76
Grants (Local) Op - Non-R	0	9,505
Grants (State) Op - Non-R	0	5,750
Interest - Received	1	26
Other Income	42	130
Sale of Goods	91	581
Sale of Tickets	6,175	4,084
Total Trading Income	**15,064**	**22,002**
Cost of Sales		
Eventbrite or Square Fees	146	46
Total Cost of Sales	**146**	**46**
Gross Profit	**14,918**	**21,956**
Operating Expenses		
Advertising & Promotion Expenses	327	0
Banking Expenses	54	0
Equipment <$1000	0	154
Facility Expenses - Utilities	0	60
Fees - Consultancy	8,950	6,000
Fees - Financial Management	905	1,284
Fundraising Expenses - Catering	781	1,563
Fundraising Expenses - Consumables	155	352
Fundraising Expenses - Entertainment	0	300
Fundraising Expenses - Equipment	295	0
Fundraising Expenses - Materials	146	0
Fundraising Expenses - Other	0	1,028
Fundraising Expenses - Venue Hire	0	300
Insurance - Motor Vehicle	0	687
Insurance - Public Liability	0	1,558
Insurance - Volunteers	0	417
Meeting Expenses - Catering	34	36
Motor Vehicle Expenses	453	192
Postage & Freight Expenses	67	360
Project Expenses - Catering	392	198
Project Expenses - Consumables	249	333
Project Expenses - Entertainment	0	1,000
Project Expenses - Equipment	845	1,101
Project Expenses - Management	6,987	0
Project Expenses - Materials	5,439	2,391
Repairs & Maintenance	0	2,174

Stationery Expenses	0	12
Theft	310	0
Training Expenses	3,061	3,182
Transfers - Unexpended Grants	(26,567)	(5,358)
Volunteer Expenses	0	55
Website Expenses	340	1,042
Total Operating Expenses	**3,222**	**20,418**
Net Profit	**11,696**	**1,538**